

WELCOME TO PALFREY INFANT SCHOOL

**Foundation Stage
RECEPTION INDUCTION SEPTEMBER 2026**





FORGE BROOK TRUST



ADMISSION 2026 RECEPTION

Welcome to Palfrey Infant School we look forward to working with you.

Move up day for ALL current Nursery and new pupils

Tuesday 30th June (Pupils transition visit)

Current Nursery - Reception Visit : 8.30am-11.30am
(Nursery door for registration as usual)

**New pupils Reception Visit 9.15am-11am (main entrance,
meet in the library area)**

(Please note there is NO afternoon Nursery on 30.6.26 as ALL children will be visiting their new class on the morning)

RECEPTION TRANSITION

SEPTEMBER 2026

- ▶ Phased intake for September

Tuesday 1st September - Staff Training Day

Wednesday 2nd and Thursday 3rd September : Pupils start

- ▶ Group 1: 9.00-11.30am
- ▶ Group 2: 12.30-3pm
- ▶ Friday 4th September: 9am-12.45pm (all pupils)
- ▶ Friday 4th September : New to Palfrey parent meetings. 1.15pm-3.15pm
- ▶ Monday 7th September: 8.45am- 3.15pm (All pupils Full Time)

SENIOR LEADERSHIP TEAM



- ▶ Alison Walsh- Headteacher
- ▶ Anna Hennefer- Deputy Headteacher
- ▶ Tina Dunkley-SENDCo
- ▶ Nathan Price
- ▶ Nursery and Reception Leader of Learning
- ▶ Helena Collett-
- ▶ Year 1 and Year 2 Leader of Learning
- ▶ Tracy Davies- School Business Manager

RECEPTION TEACHERS



▶ Class 1 Mr Foster



▶ Class 2 Mr Price (Lead Teacher)



▶ Class 3 Mrs Hussain

SUPPORT STAFF



- Mrs Krojder
- Mrs Zaman
- Mrs Y Akhter
- Mrs Rafiq

ADMIN & PASTORAL TEAM



- ▶ **Ms Davies (Business Manager)**
- ▶ **Miss Sallu (Admin)**
- ▶ **Ms Holden (Admin)**



Pastoral Team

- ▶ **Mrs Adams (Pastoral & Parental Support)**
- ▶ **Miss Glover (Attendance)**

PASTORAL / SAFEGUARDING TEAM



- ▶ Mrs Walsh: Headteacher, Strategic Lead & Safeguarding
- ▶ Mrs Hennefer Deputy Headteacher , Teaching , Assessment and Safeguarding
- ▶ Mrs Dunkley: SENCO, Medical Needs & Safeguarding
- ▶ Mrs Adams: Parent Support, Behaviour Advice, Safeguarding
- ▶ Miss Glover: Attendance Support
- ▶ **Our role is to help and support**
- ▶ We are on the gate every morning, please talk to us in confidence.

SEND

(ADDITIONAL NEEDS SUPPORT)

- ▶ Mrs Dunkley is the school Inclusion Lead



- ▶ SEND pupils may require a longer transition into school.

- ▶ If school become aware of concerns you will be asked to come to meet with Mrs Dunkley to discuss their targets
- ▶ Please ensure we are aware of needs before leaving today so we can support your child.
- ▶ We do not have funds for 1-1 support.

IS YOUR CHILD 'SCHOOL READY'?

Please help your child prepare for school

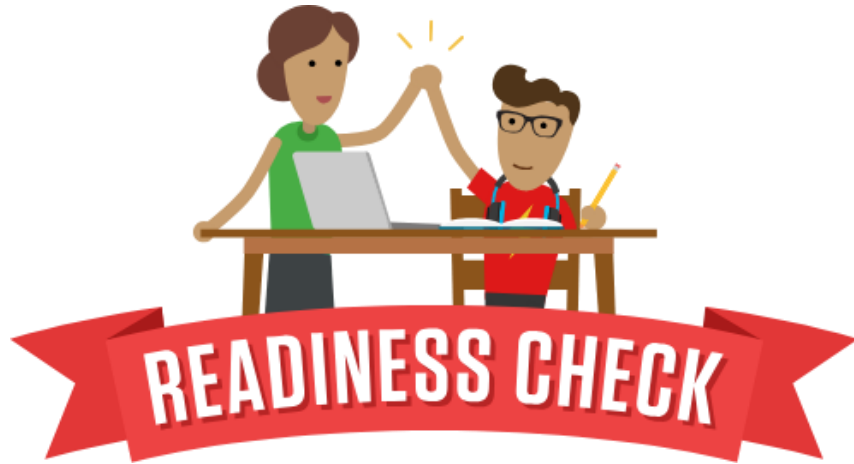
<https://startingreception.co.uk/>



- *Go to the toilet independently*
- Independence skills
- *Sit still and listen* through the duration of a story (15 minutes)
- Talk to them and encourage them to reply in sentences.
- Reduce screen time and read books



SCHOOL READINESS ADVICE WEBSITES



- ▶ Best Start in life website
- ▶ <https://beststartinlife.gov.uk/preparing-for-school/>
- ▶ Walsall Family Hubs : Birchills
<https://family-hubs.walsall.gov.uk/>
- ▶ BBC Readiness tips
- ▶ <https://www.bbc.co.uk/programmes/p05bvjjt>
- ▶ Tiny Happy People Website
- ▶ <https://www.bbc.co.uk/tiny-happy-people/topics/cr4rez9de6vt>

BASELINE & ELG ASSESSMENTS

Statutory guidance

2026 reception baseline assessment: assessment and reporting arrangements (ARA)

Updated 18 May 2026

Early years foundation stage statutory framework

For group and school-based providers

Setting the standards for learning,
development and care for children from
birth to five

Dated: 14 July 2025

Effective: 01 September 2025

Development Matters

Non-statutory curriculum guidance
for the early years foundation stage

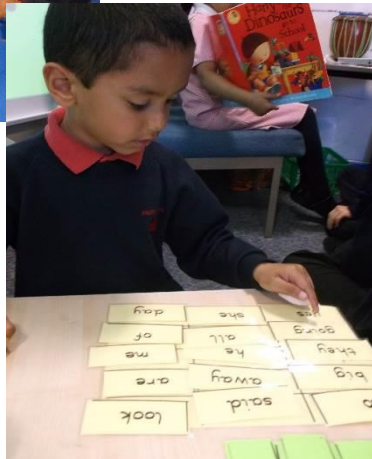
First published September 2020
Revised September 2023



When your child arrives in school we assess

- ▶ Colours
- ▶ Counting by rote 0-10
- ▶ Recognise Numerals 0-10
- ▶ Recognise Basic shapes e.g. circle, square, triangle, rectangle
- ▶ How to hold a pencil correctly
- ▶ Copy patterns (handwriting patterns)
- ▶ Letter sounds (not names)
- ▶ Letter blending e.g. p-e-n /pen
- ▶ Comprehension activities
- ▶ How to write their name (please do not use capital letters except for the first letter.

WHAT WILL THEY LEARN?



Early Years Foundation Stage
Development Matters Framework

7 areas of learning

Children are assessed at the end of
the year to see if they have
reached the expected standards.

These are called Early Learning
Goals.

PHONICS A STRONG START IN READING AND WRITING

- ▶ Play Rhyme and sound games
- ▶ Listen to your child read every day
- ▶ Read to your child every day
- ▶ Speed sounds Set 1
- ▶ masdti/npgock/ubfelhrj/vywzx
- ▶ Special friends (2 letters 1 sound)
- ▶ sh th ch qu ng nk ck
- ▶ [Reception at primary school \(age 5-6\) - Oxford Owl](#)
- ▶ [Reading: Age 4-5 \(Reception\) - Oxford Owl for Home](#)
- ▶ [Parent guide to Read Write Inc. Phonics - Oxford Owl](#)
- ▶ Children are assessed every 6 weeks for progress



Our Golden Rules



ATTENDANCE



- Miss Glover monitors punctuality and attendance.
 - Attendance is a life skill
 - Building resilience
 - Our Vision for Attendance
 - 'Happy Children , Aiming High'
 - Good Attendance at least 96%
 - (this allows for 10 days illness)
 - **Miss school, miss out!**
-
- If child is ill please phone the office.
(01922 720713 before 9.30am)
 - NO Term Time holidays are permitted, fines are given.

Palfrey Infants Attendance Road Map

Everyone	5 days absence	8 days absence	10 days absence	15 days absence	18 days absence	19 days Absence or more
Low concern 0-4 days	High Concern 5-9 days		At Moderate Risk 10-14 days	At High Risk PA15-18days 15-18days		PA+19 days SA below 50%
Palfrey is a place where every child belongs. We create welcoming environments to allow all pupils to gain a sense of belonging and ultimately achieve academically through regular school attendance. Our Vision for Attendance Happy Children Aiming High Belonging Enjoying Succeeding Together	Concerning levels of child absence. Internal monitoring and communication with parents. Stage 1 letter may be sent to parents. Early Intervention considered as a preventative measure. Possible SBS Early help support offered.	Serious concerns regarding attendance. Stage 2 letter may be sent to parents. Meeting with Attendance Lead Parental Contract with parents . Explore barriers and implement a programme to remove barriers. SBS Early Help reviewed or offered.	The child is a high risk of Persistent Absence. Attendance Leader meeting with parents. Review of Early Help and intervention programmes. Consider the support of external services. (EWO) Legal intervention may be considered. Formal warning notice may be sent to parents.	The child is at serious risk of Persistent Absence. Formal warning notice may be sent to parents. Continued internal and external programmes of support. Parenting contract considered at this stage. A multi-disciplinary approach to be considered and offered.	The school will work closely with the LA. All avenues have been exhausted and support is not working or not being engaged with. The school will now enforce attendance through statutory intervention or prosecution to protect the pupils right to an education. All support and offer of support to be reviewed. Continued support of the child and family.	The child is now considered a Persistently Absent child. Persistent Absent is when a pupil enrolments overall absence equates to 10% or more of their possible sessions. Over an academic year this equates to 19 days (38 sessions) At this stage the child will be PA for the remainder of the school year. Safeguarding referrals at this stage can be made. The child and family continue to be supported.
EXPECT A culture where all children can and want to be in school	MONITOR Use attendance data to identify patterns of poor attendance	LISTEN AND UNDERSTAND Understand barriers to attendance work together to remove them	FACILITATE SUPPORT Access support to overcome barriers outside of school	FORMALISE SUPPORT This may include formalising through a parenting contract or education supervision order	ENFORCE Statutory intervention or prosecution to protect the pupils right to education where there is no other option.	

PARENT SUPPORT- HERE TO HELP 'FAMILIES FIRST' SIGNPOSTING



June 2024

Families First for Children

Pathfinder programme update

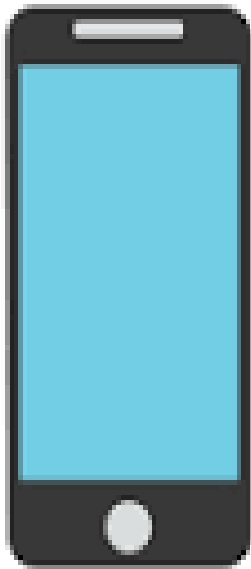
- ▶ Families Attendance
- ▶ Parent Advice
- ▶ Toileting advice
- ▶ Behaviour Advice
- ▶ Fussy Eating
- ▶ Finances
- ▶ Housing
- ▶ Food Parcels
- ▶ Domestic Abuse

- ▶ We can seek advice from Family Hubs

Courses

- ▶ Family Hubs
- ▶ School Nursing Teams
- ▶ Summer Passport - sign up at Birchills Family Hub or Local Library
- ▶ <https://family-hubs.walsall.gov.uk/summer-ready-learn-adventure-passport>

CONTACT DETAILS



- It is essential you keep contact numbers updated with the office.
- Contact support@palfreyinfant.co.uk if your mobile or email details change.
- Please arrive and collect promptly.

Let us know if there is a problem



NEW ACTIVE UNIFORM



All children **SHOULD** wear our school uniform

- Navy Blue sweatshirt (With or without logo, see School Brochure)
- Red polo shirt
- Navy / Black Joggers or Leggings
- Black Velcro Trainers

PLUS:

- Water bottle

ESSENTIAL

- **Please write your child's name in all of their belongings.**

ARRIVING AT SCHOOL 8.45AM

- ▶ Whitehall Road Gate opens **8.45am** and close **8.55am prompt**
- ▶ We encourage your child to walk to their teacher independently.
- ▶ If you have messages please talk to Mrs Walsh/ Mrs Hennefer .
- ▶ Please be patient it can get very busy in the mornings as all pupils arrive at this gate.
- ▶ **TIP arrive 8.50am-8.55am and its MUCH quieter!**

LUNCH TIME 11.45AM- 12.45PM



- All children will have a FREE school meal at lunchtime.
- All choices are vegetarian or fish
- **Allergies** please add this to the admission forms **and notify the class teacher** during 1-1 meetings.
- They will wear a badge to identify their allergy or intolerance.
- They will spend approximately 30 minutes eating and the other 30 minutes outside on the EYFS playground.
- Please support your child to eat independently using a knife and fork

END OF THE SCHOOL DAY 3.15PM

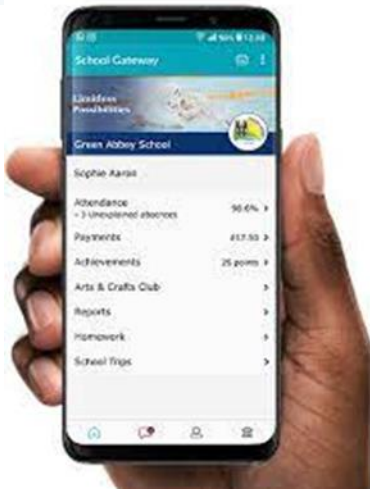
- ▶ School ends 3.15pm please be prompt.
- ▶ Class 1 leave from their class door in the EYFS Playground (see under the canopy , Main Entrance)
- ▶ Class 2 leave from the Reception Door (Whitehall Road Entrance)
- ▶ Class 3 leave from their classroom door.(Whitehall Road Entrance)

COMMUNICATION WITH SCHOOL

- ▶ ALL communication should initially be by phone 01922 720713 or Email support@palfreyinfant.co.uk
- ▶ Regular Newsletter updates on the school website
- ▶ Text messages to your phone (Please make sure we have your correct phone number)
- ▶ Emails (Please supply an email address)
- ▶ Parents entrance : Sun Street (Opposite Nashdom)

PAYMENTS ON THE GATEWAY APP

Schoolgateway



- ▶ All payments will be made through our School Gateway App
- ▶ School Snack is 55p per week, paid half termly via School Gateway.

HOMEWORK & HOME LEARNING



- ▶ Reading at least 3 times weekly
- ▶ Bedtime story (parents read)
- ▶ We use the online platform
- ▶ Purple Mash
- ▶ Please ensure you have an email address, a suitable device and access to the Internet at home.
- ▶ Usernames and Passwords will be given in September

JUDE VISITS 3 DAYS A WEEK



INDUCTION VISIT 30TH JUNE

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SEPTEMBER TRANSITION 2026

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Key Take Aways

- ▶ **Look out for your text invite for transition day 30th June**
- ▶ Buy an active uniform for September
- ▶ Look at the Phonics website link
- ▶ Encourage drawing and colouring
- ▶ Share books and talk about school positively
- ▶ Reduce screens

Seek Support

- ▶ Toilet Training
- ▶ SEND needs (contact school)



ANY QUESTIONS?



Email school on support@palfreyinfant.co.uk

and someone will get back to you as soon as possible.

